

# **COLLINS C. DIBOLL PRIVATE FOUNDATION GRANT GUIDELINES**

## **COLLINS C. DIBOLL PRIVATE FOUNDATION'S MISSION**

Collins C. Diboll Private Foundation was established in the Last Will and Testament of Collin's C. Diboll dated August 13, 1984. The foundation's mission is to provide charitable and educational benefits for the New Orleans community.

## **GRANTMAKING FOCUS**

The Foundation supports programs that work to strategically resolve societal problems and promote the arts, education and health.

## **ELIGIBILITY & TYPES OF SUPPORT**

The Foundation primarily makes grants to charitable organizations that have been recognized by the IRS as being described in Section 501(c)(3) and 509(a)(1) or 509(a)(2) of the Internal Revenue Code.

Grants range from \$1,000 to \$250,000 annually. Applicants may apply for one-year or multi-year grants for their project.

The Foundation does not have an IRS-approved scholarship program and therefore does not make grants, loans or scholarships to individuals. The Foundation does not make grants to other private foundations. The Foundation also does not make grants to public charities that are 509(a)(3) supporting organizations.

## **APPLICATION PROCEDURE**

1. Submit a Grant Application.
2. Applicants who have not received funding from us in the past and applicants who have not received funding in the last 5 years should complete a New Grantee Grant Application.
3. Applicants who have received funding within the last 5 years may complete the Returning Grantee Grant Application.

## **APPLICATIONS**

The Foundation may request additional information in writing from applicants. We might also consult with persons knowledgeable about the proposed activities and we welcome your suggestions as to who might be qualified to assist us in our review of your application. Finally, as part of our review, we may request to meet with applicants.

Completed applications will be discussed at the next quarterly Board of Trustees meeting. Applicants will be notified of the board's decision to approve or deny a grant within two weeks following the board meeting. If a grant is awarded, you will be asked to sign a Grant Agreement that lays out reporting and other requirements.

The Foundation's annual calendar follows. Please note that applications are accepted throughout the year but we strongly encourage applicants to send grant applications well in advance of the considerations deadlines. Failure to submit a completed grant application before the consideration deadline will result in delayed consideration. The following schedule provides a rough guideline of the trustee meetings. It is provided as a mere illustration; circumstances may dictate a different schedule.

<b>For Applications received (not postmarked!) before:</b>	<b>Grant decision meetings are held in the month of:</b>	<b>Notice of grant award or declination will be sent by:</b>
March 1	March	April 15
June 1	June	July 15
September 1	September	October 15
December 1	December	January 15

### **CONTACT INFORMATION**

Please send letters of inquiry/applications to:

Christopher Hubbell, Administrator  
 Collins C. Diboll Private Foundation  
 201 St. Charles Ave  
 Floor 51  
 New Orleans, LA 70170